

BUSINESS PREMISES RENT INFORMATION FORM

BUSINESS NAME		
TIN		
PROPRIETOR/OWNER		
BUSINESS ADDRESS		
IS YOUR BUSINESS PREMISES OWNED OR RENTED?		
IF RENTED, HOW MANY?		
PROPERTY 1:		
LANDLORD'S NAME & TIN		
LANDLORD'S ADDRESS		
LANDLORD'S CONTACT NUMBER(S):		
LANDLORD'S EMAIL ADDRESS:		
YEARLY RENT/LEASE PAID		
PERIOD OF RENT/ LEASE		
PROPERTY 2:		
LANDLORD'S NAME & TIN		
LANDLORD'S ADDRESS		
LANDLORD'S CONTACT NUMBER(S):		
LANDLORD'S EMAIL ADDRESS:		
YEARLY RENT/LEASE PAID		
PERIOD OF RENT/ LEASE		
<p>I.....declare that the information given above are correct and complete.</p>		
..... Signature Position Date
FOR NRA OFFICIAL USE ONLY		
..... Received by: Name & Signature Date Received Assigned Tax Center
..... Date Entered into DTIS Data Entry Officer	

Notes:

1. Please complete the form by filling all the information required.
2. Please request additional form(s) if your business is renting or leasing more than two (2) business premises.
3. Please note that **Section 120(3)(c)** of the Income Tax Act 2000 as amended states that it is your responsibility to withhold rent taxes. **PLEASE PROVIDE EVIDENCE OF TAX WITHHELD.** If evidence is not provided, you will be obliged to pay the tax **IMMEDIATELY.**
4. Please note that false information given on this form amounts to tax evasion with a **fine of Le50 Million** or to a term of imprisonment of 5 years in accordance with **Section 154** of the Income Tax Act 2000 as amended.
5. If property(ies) is/are owned please provide copy of City Rates.