



NATIONAL REVENUE AUTHORITY
(*Head Office*)

Invitation for Bids
National Competitive Bidding 22nd June, 2015
Procurement of E-Transactions Tax Services
Procurement Number NRA/ICT/15/041

The National Revenue Authority (NRA) has received funds for the procurement of E-Transactions Tax Services and now invites sealed bids from eligible bidders. NRA wants to implement an e-service solution where taxpayers do registration for e-services, declare their financial statements, file their tax return details, view tax return history and apply for a Taxpayer Identification Number (TIN).

The Bidding Document gives a more detailed narrative and background information on NRA's requirements. The main activities will include: 1) developing a web interface that will allow taxpayers to fill in income tax and GST returns using the NRA website and to apply for a TIN using the NRA website; 2) developing an e-services solution that includes all functionalities specified in the Business Requirements document; 3) providing implementation support during the pilot phase of the e-services solution; 4) undertaking both technical and user training for key ICT and operation staff on the e-services solution; 5) the production and delivery of technical documentation and a user manual for the e-services solution. Bidders will have to demonstrate their ability to provide local support in Freetown for the next three years, or by having a local office or a formal agreement with a local company.

Bidding is open to all suppliers who can demonstrate the criteria for eligibility stated in the Bidding Document.

Interested bidders may obtain further information and inspect or purchase the bidding document at the address below between 9 a.m. and 4 p.m. from Tuesday, 22nd June, 2015 to Friday, 17th July, 2015.

Procurement Unit, 2nd Floor
National Revenue Authority
7 Bathurst Street
Freetown, Sierra Leone
Mobile Phone: 077 780 612; 088 844 076

Bidding documents may be purchased between 9 a.m. and 4 p.m. from 22nd June, 2015 to 17th July, 2015 upon payment of a non-refundable fee of Two Hundred Fifty Thousand Leones (Le250,000) to NRA's Account Number 001-110618-1000-01 at the Sierra Leone Commercial Bank, with pay-in slips to be submitted to the NRA Finance Department and Procurement Unit at 7 Bathurst Street.

Bids must be delivered to the address below on or before 10:00 a.m. on Wednesday, 22nd July, 2015. All bids must be accompanied by a bid security of Seven Million Leones (Le7,000,000).

Bids will be opened at 10:00 a.m. on Wednesday, 22nd July, 2015 in the presence of bidders representatives who chose to attend, at the Procurement Unit of NRA, the address of which is given above. Late bids will be rejected and returned unopened to bidders.