



NATIONAL REVENUE AUTHORITY
(*HEAD OFFICE*)

Invitation for Bids

NATIONAL REVENUE AUTHORITY
NATIONAL COMPETITIVE BIDDING (NCB)

Date: April 1, 2015

SUPPLY, DELIVERY AND INSTALLATION OF 300 KVA GENERATOR WITH CANOPY.

Contract Identification Number: NRA/ADMIN/NCB/1/04/2015

1. The National Revenue Authority has set aside funds for its operations during the financial year-2015. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the supply, delivery and installation of a 300 KVA generator with canopy and related peripherals.
2. The National Revenue Authority now invites sealed bids from eligible suppliers for the supply, delivery and installation of a 300 KVA generator with canopy and related peripherals as follows:

Brief Description of Items to be procured

Item Number	Description	Quantity	Total Bid Security
1	300 KVA generator with canopy and related peripherals	01	Le5,000,000

Bidders must bid for the entire above item.

Partial quotations will be considered non-responsive.

3. Bidding will be conducted through the National Competitive Bidding (NCB) procedures in accordance with the Sierra Leone National Public Procurement Act 2004, and open to all eligible bidders defined in the Bid Document.



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4. Interested eligible Bidders may obtain further information from and inspect the bidding documents at the **Procurement Unit, National Revenue Authority, 2th Floor, Modesty House at 7 Bathurst Street, Freetown from 9.00am to 5:00pm – Mondays to Fridays inclusive except on public holidays.**
5. A complete set of bidding documents may be purchased by interested bidders on the submission of a written application and upon payment of a non-refundable fee of **LE250, 000.00 (Two Hundred and Fifty Thousand Leones). Payment should be made by cash into NRA's Account {001-110618-10-00-01} at the Sierra Leone Commercial Bank, Siaka Stevens Street, and pay-in slip must be submitted to the Finance and Procurement Units.**
6. Bids must be marked on the outer **envelope "supply, delivery and installation of a 300 KVA generator with canopy and related peripherals"** and delivered to the above office **on or before 12.00 noon on Friday 24th April, 2015**, and must be accompanied by the following documentation:
 - A Bid security of **LE 5,000,000** which **must be in the form of a valid bank guarantee from a reputable bank and recognised by the Central Bank of Sierra Leone;**
 - A true copy of a valid business registration certificate
 - A true copy of a valid tax certificate from the National Revenue Authority (NRA);
 - A true copy of a valid clearance certificate from NASSIT;
 - A true copy of a valid Goods and Services Tax (GST) certificate from (NRA).
 - Evidence of similar supply previously made
7. Bids will be opened on Friday 24th April 2015, at **12:05pm** in the presence of bidders or their representatives who choose to attend, at **the Board Room, 2nd Floor, National Revenue Authority, Modesty House, 7 Bathurst Street, Freetown.** Late bids will be rejected and returned unopened to bidders.