



**NATIONAL REVENUE AUTHORITY**  
(*Head Office*)

**Invitation for Bids**

**National Revenue Authority  
International Competitive Bidding (ICB)**

Date: March 9<sup>th</sup>, 2015

**The Supply of Material, Shirts and Accessories for Uniforms**

**Procurement Number NRA/ADMIN/ICB/015/021**

1. The National Revenue Authority has allocated funds for the procurement of Material, Shirts and Accessories for uniforms.
2. The National Revenue Authority now invites sealed bids from eligible bidders for the supply delivery of Material, Shirts and Accessories for uniforms as follows.

**Brief Description of uniforms**

<b>Lot</b>	<b>Description</b>	<b>Total Bid Security</b>
<b>Lot 1</b>	<ul style="list-style-type: none"><li>• Material/Fabric for skirts and trousers</li><li>• Men's and women's shirts</li><li>• Men's overalls</li><li>• Ties and scarves.</li></ul> <b>For General Staff</b>	<b>8,000,000</b>
<b>Lot 2</b>	<ul style="list-style-type: none"><li>• Material/Fabric for skirts and trousers</li><li>• Men's and women's Jackets</li><li>• Men's overalls</li><li>• Ties and scarves and</li><li>• Accessories</li></ul> <b>For Customs Staff</b>	<b>4,000,000</b>

**Bidders must bid for both lots.**

3. Bidding will be conducted through the International Competitive Bidding (ICB) procedures in accordance with the Sierra Leone Public Procurement Act, 2004 and



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open to all eligible bidders, who can demonstrate the ability and financial capability to supply the required uniforms.

4. Interested bidders may obtain further information from and inspect the bidding document at The Procurement Unit, 2<sup>th</sup> Floor, 7 Bathurst Street, Freetown from 9:00 a.m. and 5:00 p.m., Mondays to Fridays inclusive, except on public holidays,
5. Bidding documents may be purchased at the Procurement Unit upon payment of a non-refundable fee of Le 300,000.00. (Three Hundred Thousand Leones). Payment should be by cash into NRA's Account (001-110618-10-00-01) at the Sierra Leone Commercial Bank, Siaka Stevens Street, with the pay-in slip submitted to the Finance and Procurement Units.
6. Sealed Bids must be marked on the outer envelope "Supply and Delivery of Material, Shirts and Accessories for uniforms" delivered to the above office on or before 12.00 pm on Friday, 17<sup>th</sup> April, 2015 and must be accompanied by the following documentation:
  - Bid security of Le12, 000,000.00 for both lots from a recognised commercial bank and must be in the form indicated in the Bid Document.
  - Evidence of experience in the field of supplying uniform materials.
  - A certified true copy of a valid Business Registration Certificate
  - A certified true copy of a valid NRA tax clearance certificate
  - A certified true copy of a valid NASSIT clearance certificate
  - A certified true copy of a valid Goods and Services Tax (GST) certificate and/or Taxpayer Identification Number (TIN) certificate from NRA.
7. Bids will be opened on Friday, April 17<sup>th</sup>, 2015 at 12:15 p.m., in the presence of bidders' representatives who choose to attend, at the address below. Late bids will be rejected and returned unopened to bidders.

The Boardroom  
National Revenue Authority  
Modesty House, 2<sup>nd</sup> Floor  
7 Bathurst Street  
Freetown.